

Ysgol Pentrehafod

Pentrehafod School

Charging



and

Remission Policy

Polisi Codi Tâl a Dileu

Last Reviewed October 2023

Next Review October 2024

Policy Reviewed By:

Mr A Barrett, School Finance and Business Director

Article 17

“You have the right to get information that is important to your well-being”



Charging and Remission Policy

To Conform with the Requirements of the Education Reform Act 1988

It is the policy of the Governing Body:

1. To levy a charge, except where pupils are entitled to statutory remission (Income Support and Family Credit), for all board and lodging costs on residential visits.

2. To levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory Religious Education or in preparation for a prescribed public examination.

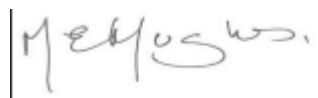
3. To levy no charge for examination entries, except where:
 - the school has not prepared pupils for the examination in the year for which the entry is made, or
 - a pupil has failed, for no good reason, to complete the requirements of the examination, or
 - a pupil has been prepared for examination, been entered for it, the fee has been paid by the school and the pupil does not attend, with no good reason offered
 - a pupil has not attended lessons or, if in the professional opinion of the teacher, has no chance of success. Parents will be informed in writing as early as is practical of the decision about which examinations a pupil is not to be entered. If the examination fee is paid by the pupil/parents/carer, then the examination entry will be made by the school.

4. To levy no charge in respect of books, materials, equipment or instruments provided in connection with the National Curriculum, statutory Religious Education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated their wish to purchase the item. Pupils may, from time to time, be offered the opportunity to purchase additional items for their work in school. There will be no compulsion to purchase and if a pupil wishes to purchase, considerate means will be exercised to enable payment in instalments.
5. To request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst requiring that no pupil is excluded from such activity by reason of inability or unwillingness to make voluntary contribution.
6. To seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children.
7. To delegate to the Chair of Governors and the Headteacher the determination of any individual case arising from the implementation of this policy.
8. Should a complaint arise from the Charging Policy, this will be dealt with through the Complaints Policy.

This Policy was presented to Governors on **October 2023**

It will be reviewed in **October 2024** or if National and Local Policy or Guideline is updated.

Signed



Mrs M Hughes

Chair of Governors