



Headteacher / Prifathro: Mrs J Ford BA

23rd August 2018

Dear Student

Examination Results Summer 2018

Please find attached statement of provisional examination results. These are **not** certificates.

The school will be holding an informal celebratory event on Wednesday 14th November, 4.00 – 5.00pm during which certificates will be presented to our Year 11 leavers. If you are unable to attend this event then the certificates will be available for collection from the school; please contact school to arrange a time prior to collection.

If you are unable to collect the certificates yourself a letter of authorisation (signed by the **student not a parent/carer**) must be given for someone to collect them on your behalf.

The Post Results Service deadline for making applications to the Awarding Bodies is as follows:

Last date to apply for an enquiry about results
(Clerical check or remark) : **20th September 2018**

Last date to apply for a copy of your original exam script : **27th September 2018**

If you wish to make an application for the Post Results Service please see Mrs S Davies, Examinations Officer **by Monday 17th September.**

Applications can only be made on completion of a signed Candidate Consent Form and receipt of the relevant fee which varies depending on the individual examination.

Yours sincerely

Mrs S M Davies
Examinations Officer

Pentremawr Road, Hafod, Swansea. SA1 2NN

