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**Headteacher/Prifathrawes: Mrs J Ford BA**

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10th September, 2020

Dear Parents/Carers of year 9

I am very pleased with the way most of our new Year 9 cohort have returned to school. Their behaviour and attitude to learning is very good and most students have followed expectations. This is particularly impressive when we remember that this year group did not complete their year 8 experience.

I have tried to ensure that the Year 9 students have had time to adjust to the 'new normal' with only two other year groups in school. However, on 14th September ALL year groups will return to school together.

In order to make sure the school is as safe as possible, we will run a staggered structure to the day and create different zones for each year group. This is so we can follow Welsh Government guidance with each year group being a contact group.

Below is the plan for year 9. This will be reviewed regularly

**Start of Day**

Year 9 meet their form teachers in the main hall at **8:35am** and should go straight to their form room.

**Break (11:00 – 11:20am)**

Year 9 have their own snack and drink in a zoned outside area or designated form rooms. If outside, students will access the building from the canteen entrance.

**Lunch time (temporary Covid Arrangement)**

Year 9 students will use the canteen from 1:15pm They will be offered a hot or cold lunch (the current menu is more limited due to Covid restrictions and you can view it on our website). Students will have a designated eating area and then be offered the same wet or dry facilities as break. If outside, students will access the building from the canteen area for period 5 at 1:50pm.

**End of day (temporary Covid Arrangement)**

Students will be dismissed at **2:45pm** and will be escorted from school by their lesson 5 teacher.

All students are expected to follow the one-way system in school, use the designated toilets for their year group and wipe down their own desk space in lessons. We will support them in this. Students are also recommended to wear masks when it is more difficult to socially distance; we have a supply of disposable masks or students can bring their own reusable ones. They should hand sanitise before touching their masks and try to avoid touching their mouth or nose. The school has lots of hand sanitiser stations.

Finally, please can I stress that you monitor your child each morning and ensure that they do NOT attend school if they have Covid symptoms. Please contact us if this is the case. Again, we expect all students to follow our Covid plans. If there is a **deliberate** breach then we will contact you as this would affect the safety of others.

Thank you for your support and please keep checking our website for updates,

Yours faithfully,

Jennifer Ford